

# PRIMARY EYECARE NORTH YORKSHIRE & HUMBER LTD

PAYMENTS TO CONTRACTORS FROM 1<sup>ST</sup> APRIL 2014

Last April PCTs were devolved and CCGs took over the commissioning of services, including the Local Enhanced Services you are involved in the delivery of these are

- LES scheme
- Cataract Referral
- Triage service (within the LES)

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There was some overlap in the provision of payments which the CSU (Choice Office) continued to support until December at which point you will have noticed that payments stopped.

This was then passed to each individual CCG which took over the responsibility for financing the schemes that they commissioned in each area.

The CCGs are

- Hambleton Richmond & Whitby CCG
- Vale of York CCG
- Harrogate and Rural District CCG
- Scarborough & Ryedale CCG
- Airedale Wharfedale & Craven CCG

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Unfortunately the CCGs are unable to deal with any patient identifiable information and so there needs to be a change in the way that claims are submitted.

## WITH IMMEDIATE EFFECT

- All claims should be faxed to the choice office in the usual manner (updated forms to be used please)
- Each contractor **IS REQUIRED** to complete a spreadsheet with a data set and email via NHS mail to the choice office to ensure that payment is made. This will need to be submitted in the first week of every month i.e. this month (April) should be submitted by the 7<sup>th</sup> May 2014. **Any later and payment will be delayed.**

# DATA COLLECTION REQUIRED MONTHLY

Practice name	Practice Address	Telephone/ email	Month of Activity					
Optician Shop	Street, Town, Postcode	01234 567980	April 14					
Internal reference number	First Name	Last Name	DOB	GP Practice	Date of Appointment	Type of Appointment	Payment Claimed	
TR 23435	Peter	Wood	01/01/1931	Doctors surgery	04/04/2014	Cataract		12

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The Choice Office will be in touch with all practices in the next few days to ensure that all have an NHS.net account. Please fill in the proforma if you haven't got one, you will need this to ensure Patient Identifiable information can be sent securely. Without this data set – you will be unable to consolidate patients against invoices as no patient data will be sent to you with payment from the CCG.

Using the NHS.net accounts ensures that information governance is complied with, and that no Patient identifiable information can get into the wrong hands. **YOU SHOULD NOT SEND PATIENT INFORMATION** electronically by any other means.



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The new forms will be made available on the NYLOC and Primary Eyecare North Yorkshire & Humber websites

<http://www.northyorkshireloc.co.uk/>

[www.primary-eyecare-north-yorkshire-and-humber.org](http://www.primary-eyecare-north-yorkshire-and-humber.org)



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## So what about payments outstanding ?

Each of the CCGs has given an undertaking to clear these outstanding payments as soon as possible, however in order to reconcile the payments the same data set as previously described will need to be submitted via NHS mail to the Choice Office

I have spoken to the Choice office re the logistics of this piece of work, and we have decided that a locality approach is the best way forward. I therefore will be initially supporting the practices in the Vale of York CCG area and then moving on to Harrogate, Scarborough and Airedale CCGs. I anticipate with compliance from contractors, that we should have all outstanding payments agreed and submitted by the end of June at the latest.

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## Distribution lists

One of the most difficult things about fulfilling the task in hand, is the lack of email addresses we have, could I please ask that you share these with both the choice office and myself so that we can contact you with updates and any news relevant to your area.

[lisa.barker6@nhs.net](mailto:lisa.barker6@nhs.net)

[nyhcsu.choice@nhs.net](mailto:nyhcsu.choice@nhs.net)